

**14B NCAC 03 .0405 STANDARDS FOR ADMINISTRATION OF A CONTRACT RESPONSE TEAM,
INCLUDING PROCEDURES FOR REIMBURSEMENT OF RESPONSE COSTS**

- (a) Contract Response Teams and Specialty Rescue Teams shall maintain the following personnel records and have them available for audit:
- (1) responder medical history;
 - (2) emergency contact information;
 - (3) current pay and benefit rates, including overtime rates; and
 - (4) policies for overtime pay if deploying paid persons.
- (b) System personnel shall be in an on-duty status as an emergency management worker as defined in G.S. 166A-19.60(e) during all training and responses.
- (c) System resources shall maintain a current team roster.
- (d) System resources shall maintain all system personnel training, certification, and credentials as outlined in Rule .0409 in this Section.
- (e) System resources shall maintain all inventory and maintenance records for deployable equipment.
- (f) Resource records shall be available for review by NCEM officials to ensure compliance.
- (g) Within 90 days of demobilization from a State mission, system resources shall submit receipts, expense reports, and supporting documentation of actual costs to NCEM for reimbursement consistent with the FEMA Public Assistance Program and Policy Guide which is adopted and incorporated by reference with subsequent changes or amendments pursuant to G.S. 150B-21.6 and is available at no cost at: https://www.fema.gov/sites/default/files/documents/fema_pappg-v4-updated-links_policy_6-1-2020.pdf.

*History Note: Authority G.S. 166A-19.60; 166A-66;
 Eff. April 1, 2023.*